

DEPARTMENT OF DEVELOPMENTAL SERVICES
JOB OPPORTUNITY
SUPERVISING NURSE

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Public
Position: Supervising Nurse
Location: Norwich
Job Posting No: 022909
Hours: 70hrs/Bi-Weekly; First Shift
Salary: HC 28 \$69,614 - \$93,402 (New employees to state service start at the beginning of the range)
Closing Date: March 3, 2014

Examples of Duties: This position is accountable for supervising the nursing staff for the Public Division located throughout the eastern portion (Norwich) of the South Region.

Duties include: Plans, organizes and directs health services for an assigned program, unit(s), facility or geographical area; ensures that goals, objectives and work performed are consistent with standards and that quality care is provided to patients/clients; provides clinical guidance to nursing staff; selects, develops, motivates and evaluates staff; conducts performance evaluations; monitors the quality of documentation, records and other information concerning services and care; ensures that resources are available to provide quality services; participates in the development of policies and procedures to ensure efficient and effective delivery of services; participates in the development of long-range plans for health care programs; acts as a liaison with other units, agencies and outside organizations; prepares, analyzes and evaluates reports and other information concerning the delivery of services; responds to psychiatric or medical emergencies; may physically restrain patients/clients; may oversee all nursing operations in the absence of the Director of Nursing; performs related duties as required

Knowledge, Skills and Abilities: Considerable knowledge of and ability to apply nursing principles, clinical therapeutic models, and standards of nursing; considerable knowledge of specialized patient/client care in the assigned nursing areas; considerable knowledge of current medications, their actions, interactions, uses and side effects; considerable knowledge of and sensitivity to cultural and socio-economic differences; considerable knowledge of and ability to apply family systems theory; considerable knowledge of procedures and protocols of applicable accrediting institutions; knowledge of management and administrative principles and human resource development strategies; considerable interpersonal skills; considerable oral and written communication skills; considerable ability to establish and maintain collaborative relationships with other professionals, community resources and providers; considerable ability to encourage and facilitate cooperation, pride, trust and group identity to foster commitment and team work; considerable ability to provide leadership and guidance in developing and maintaining nursing standards and enhancing health care systems for the delivery of essential services; considerable ability to respond to crises' and emergencies; considerable ability to use professional judgment to identify areas for improvement and participate in development of quality initiatives; supervisory ability.

General Experience: Four (4) years of experience as a Registered Professional Nurse in a hospital, regional, institutional or psychiatric setting.

Special Experience: Two (2) years of the General Experience must have been at the level of a Head Nurse, Head Nurse (Correctional Facility), Forensic Head Nurse or Clinical Nurse Coordinator working with the type of patients/clients serviced by the agency.

Substitutions Allowed:

1. A Bachelor's degree in Nursing may be substituted for one (1) year of the General Experience.
2. A Master's degree in nursing may be substituted for one (1) additional year of the General Experience.

Preferred Experience: Preference will be given to applicants who possess experience in community based group home settings.

Working Conditions: Incumbents in this class may be required to lift and restrain patients/clients; may have some exposure to communicable/infectious diseases and to risk of injury from assaultive/abusive patients/clients; may be exposed to disagreeable conditions.

Special Requirements:

1. Incumbent must possess and retain a current license or temporary permit to practice professional nursing in Connecticut.
2. Incumbent must possess and retain a valid Motor Vehicle license
3. Incumbent will be required to travel.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Procedure for All Applicants: Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at www.das.state.ct.us/exam. Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

All application materials must be received by 11:59 p.m. on the closing date indicated above.

Incomplete application materials will not be considered.

Send application materials to:

Department of Developmental Services — South Region
35 Thorpe Avenue, Third Floor, Wallingford, CT 06492
Attn: Recruiter
Email: Barbara.Paradis@ct.gov Phone: 203-294-5122 Fax: 860-920-3035

Application materials can be emailed, faxed, or mailed

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.